

SDALL BOARD MEETING

Wednesday, September 30, 2009

Refugee & Immigration Center, 1609 W. 11th St., Sioux Falls, SD

1. Call to Order and Introductions

Kim Olson called the meeting to order at 7:15 PM. Introductions were made.
Present: Kim Olson, Renee Peterson, Carla Steffenson, Doris Patten, Stephenie Rittberger, Renee Peterson, Lara Ann Frey, Lori Yost, Susan Heathershaw, Sue Carlisle, Susan Gunn, Marcia Hess and Jean Person.

2. Additions to the Agenda

There were no additions.

3. Meeting Minutes from July 27, 2009

Motion by Renee and second by Stephenie to approve the minutes from 7/27/09.
Motion carried.

4. Treasurers Report

Motion by Renee second by Lara to accept treasurers Profit and Loss report as read for FY '09. Motion carried.

Motion by Stephenie, second by Susan H. to approve current Profit and Loss report as read. Motion carried.

5. Committee Reports

a. Publications

Kim reported that the first issue of the 'new' *Everlearning* has been published. A 'curriculum' link will be added to the SDALL website. This will enable instructors to contribute and access effective curriculum. Submissions should be sent to Jeff Meyers, Cornerstones. Submissions will not be vetted. Copyright laws must be observed.

b. Membership

Doris will have an accurate membership count after Closer Connections.

c. Awards

The following awards will be presented at the Annual Meeting: Volunteer of the Year, Student of the Year and Educator of the Year.

d. Board Nominations

Renee stated that the Nominating Committee will present the following slate of officers at the Annual Meeting: President elect – Becki Lemke, West River Representative – Sylvia Hollow Horn, East River Representative – Carla Steffensen.

6. SDALL Business

a. State/National News

Marcia reported that WIA Reauthorization is held back due to activities in DC. If it is reauthorized before December, programs will have a competitive grant process. There is a potential for more EL Civics dollars. The transition to 'Age 18' has been interesting. Superintendents and principals have been contacting Marcia regarding potential GED students. GED scores have been higher.

NCRC has been slow in getting off the ground; however, it should solidify soon. NCRC should be effective with High ESL students. Kim encouraged AEL programs to jump on board with NCRC.

There will be fewer face-to-face meetings with AEL directors due to the economics of fewer funding dollars.

There is a possibility of a federal review in 2011.

Jean reported Summer Institute 2010 will be held in Huron July 20-22.

Crossroads will honor state rates. A survey will be sent to programs requesting input and prioritizing for conference focus.

STAR is the Intermediate Teacher Training.

Programs will be receiving information regarding upcoming LACES training.

b. Fiscal Year 2010 Budget Discussion

Proposed budget was presented by Doris. Following discussion, \$1,000 was added to the Scholarship line item. The increase will allow up to 6 educators to participate in 6 online courses offered by the National Foundation of Numeracy.

c. Fall Conference

SDALL is a co-sponsor of Closer Connections, October 1-2. Renee requested that Silent Auction items be delivered to the Starlight Room. 2010 Fall Conference will be discussed at our next meeting.

d. Future Scholarships

Scholarships will be available for online math courses and attendance at COABE. Applications will be on the SDALL website.

e. Annual Meeting

The 2009 Annual meeting will be held October 2 in the Starlight Room at 7:30 AM. Awards will be presented.

f. SDALL Goals and Objectives Updates (Renee, Stephenie)

i) SDALL will create and market a scholarship plan.

(1) Review and update scholarship application by May 30th. **Done**

(2) Create a calendar of PD Opportunities to be hosted on the website July 28th.

- (3) Create a budget for local, state, regional, national and online professional development by June 30th. **Done**
- (4) Review scholarship applications at quarterly board meetings. **(On Going)**

ii) **SDALL will develop a Professional Development Plan (Susan H, Doris, Lara Ann (In Progress)**

- (1) SDALL will work with AEL PD to create a PD Survey of AEL Programs by July 28th.
- (2) Surveys will be distributed and collected between August 1st and September 15th.
- (3) SDALL will compile and analyze data to create a report of findings by September 30th.
- (4) Survey will be presented to the board at the fall quarterly board meetings and to SDALL membership at the Annual Meeting.
- (5) Develop a delivery plan by the January board meeting.

iii) SDALL will create a Marketing Plan that addresses connections between SDALL and stakeholders.

- (1) Review and update marketing materials by June 30th. **(Done)**
- (2) SDALL will present and introduce new teachers to the organization at NTT. **(Stephenie will send out a welcome letter to teachers already having attended NTT. There will be AEL membership cards.)**
- (3) Work with state AEL PD. **(In Progress)**
- (4) Meet with DOL by September 20th to discuss co-branding. **(Done)**
- (5) Find a Host Server by May 30th. **(Done)**
- (6) Review website and make update recommendations by July 28th. **(Done)**
- (7) Develop by July 28th a template for a quarterly email/newsletter. **(Done)**
- (8) Update and distribute quarterly email/newsletter. **(On Going)**

7. Adjourn

Next meeting will be held at The Right Turn, Inc., Pierre on Wednesday, January 13, 2010 starting at 4:00 PM. Supper will follow at Mad Mary's.

Meeting adjourned at 9:00 PM.