

**SDALL BOARD MEETING**  
**Monday, July 27, 2009**  
**Cedar Shore Resort, Oacoma, SD**

**1. Call to Order and Introductions**

The meeting was called to order by at 2:10 by Kim Olson. Board members present: Doris Patten, Sue Carlisle, Kim Olson, Lara Ann Frey, Stephenie Rittberger, Renee Peterson and Susan Gunn.

Also present: Marcia Hess and Jean Person.

**2. Additions to the Agenda**

There were no additions.

**3. Approval of Minutes**

Motion by Stephenie, second by Sue C. to approve the minutes with corrections.

Motion carried.

**4. Treasurer's Report**

There was a discussion on investing \$10,000 in a CD. Approval of the treasurer's report will be via email after receiving interest reports from SDALL investments.

**5. Committee Reports**

a. Publications – Kim reported that with the new host of the SDALL website SDALL has complete control of the site. This will facilitate additions and changes.

b. Membership – Doris reported that SDALL has a total of 133 members with 114 from SD.

c. Awards – Renee stated that awards will be presented at the fall conference.

Nomination forms for the following will be available on the SDALL website.

Student of the Year

Volunteer of the Year

Educator of the Year

Hovland Award

Following a discussion, it was decided that each AEL program should receive a personal contact encouraging the submission of nominations. Kim will email board members with the names of their designated program(s).

d. Board Nominations – Renee reported that nominations are needed for the following positions: President elect, West River Rep and East River Rep. Renee requested five minutes during Summer Institute announcements to bring this matter to the membership. Nominations need to be published thirty days before the election and will be needed by August 15<sup>th</sup>.

**6. SDALL Business**

**a. State/National News**

Jean – Jean attended an LD workshop and needs to train 4-6 modules within 6 months. She is willing to team teach with others who have attended the training. Jean commented that ESL is very difficult to assess for LD; however, she did learn various

techniques for working with ESL.

A calendar of training activities will be developed and disseminated to programs.

Marcia – Marcia reported on the Leadership Excellence Academy. This will replace directors meetings for the next two years. Graduate credit for the academy is pending. At the completion of the training, there will be an opportunity for national certification. Thirteen slots are available for SD. Training will consist of three 1 day face to face, 2 or 3 webinars and two 1 hr. online courses. The Leadership Excellence Academy will be presented by Lennox .....

Due to the legislation regarding 18 year olds, there will be a reduction in funds. This reduction will be averaged over 5 years.

Aberdeen Career Planning Center is now under the directorship of Cornerstones. Regional service areas is the wave of the future.

STAR is moving ahead. Beginning immediately, every teacher (FT/PT) must attend Beginning and Intermediate STAR Training. Graduate credit is available.

A Distance Learning Policy has been accepted. Incentive dollars are available. The plan needs work.

South Dakota will be implementing the National Career Readiness (NCR) Curriculum. There will be NCR Certification. Marcia wants this available in every program. This curriculum is for students who will never earn a GED and for ESL students. The certification will be proof of training and skills. The curriculum is business oriented.

As dollars get less, the DOL may ask SDALL to sponsor 1 or 2 speakers at future summer institutes. There is a strong possibility that incentive dollars will no longer be available. Kim brought to the table the idea that perhaps 'during this slump' SDALL could co-sponsor Summer Institute and/or Closer Connections and drop the Annual Fall Conference. A point of discussion was how to maintain our membership with annual dues. Marcia stated, "The DOL is working hard to stabilize funding. There may be a possibility of a small fee for structured classes."

#### **b. Board Election Discussion**

Serving on the Nominating Committee are Renee, Kim and Doris.

#### **c. Fall Conference**

SDALL will partner with the Closer Connections Conference October 1-2, 2009 at the Holiday Inn Sioux Falls City Center. Lara Ann reported that she is still looking for speakers and local artists. Conference registration is \$85 which includes breakfast and lunch with dessert. Motion by Susan, second by Lara Ann to obligate \$6,000 for this conference. \$2,000 to be designated for conference expenses and \$4,000 for program scholarships. Scholarships will be based on reimbursable expenses. Motion carried.

**d. SDALL Goals and Objectives Update (Renee & Stephenie)**

i) SDALL will create and market a scholarship plan

Scholarship application forms have been reviewed and updated. PD calendars will be shared on the SDALL website. Scholarships will be available for Closer Connections.

ii) SDALL will develop a Professional Development Plan (Susan H, Doris, Lara Ann) Committee will meet during Summer Institute.

iii) SDALL will create a Marketing Plan that addresses connections between SDALL and stakeholders. (Lori, Stephenie, Renee, Lara Ann, Kim, Sue C., Susan G.)

Lori and Stephenie will review and update marketing materials.

SDALL will present at NTT. Renee will make assignments as dates are announced.

Lara Ann is working on the Closer Connections Conference.

Sue C. volunteered to assist Kim in visiting with DOL on co-branding.

Kim announced cost of new host for website is \$334.60 for a two year contract.

Lori Yost was not present to report on her review of website.

Susan G. presented proposed template for newsletter. It was accepted with modifications. She will contact program directors with schedule for newsletter submissions.

**e. Fiscal Year 2010 Budget Discussion**

Preliminary budget was presented and discussed. Budget will be submitted at Annual Meeting.

**7. Adjourn**

Motion by Stephenie, second by Sue C. to adjourn the meeting. Motion carried.





